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| **PART A: INFORMATION FOR THE TENDERER** |

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| **Name and address of the contracting authority:** Development – Guarantee Fund of Brčko District BiH  **Title of the tender:** 3.2 Furniture and computer equipment - Equipping Business Entrepreneurial Centers and Incubators (BECI) in Brčko District and Loznica  **Reference number:** 11-23  **Date of launching:** 9/05/2024 |

1. **INFORMATION ON SUBMISSION OF THE TENDERS**

Subject of the contract:

The subject of this tender is:

* Provision of supplies/goods as indicated in the technical information in the point 2 of this information.

Deadline for submission of the tenders:

The deadline for submission of tenders is **20/05/2024 at 12.00 hours**\*\***.** Any tender received after this deadline will be automatically rejected.

*\*\* - The Contracting Authority is obliged to provide answer to all questions received no latter then 3 days before the deadline and has to publish them on the same web sites where the tender was published.*

Currency

Tenders must be presented in Euro or BAM.

*In case when the offers are submitted in national currencies, the exchange rate to be used for checking financial compliance with available budget (during financial evaluation), shall be shall be reporting exchange rate.*

Award criteria:

The sole award criterion will be the price. The contract will be awarded to the lowest compliant tender.

In case that one offer is received, the Contracting Authority shall check whether the offer is administratively and technically compliant with the requirements set by this tender documentation and financial offer is within the available budget.

Variant solutions will not be taken into consideration.

Award notification

The successful tenderer will be informed of the results of the evaluation procedure in written form.

The estimated time of communication publishing of results to the tenderers is 10 days from the deadline for submission of tenders.

Address and meanings for submission of the tenders:

The tenderers will submit their tenders using the **standard submission form available in the “Part B: Format of offer to be provided by the tenderer” of the tender dossier**. The tender will be submitted in **1 original**. Any tenders not using the prescribed form may be rejected by the contracting authority.

In addition to the offer the tenderer is required to provide the following supporting documentation:

* Copy of legal registration,
* Statement of the company or evidence of paid taxes not older than 90 days from this tender launching date or agreement with the relevant authority on payment of taxes. In case of statement, the evidence will have to be provided in 3 days as of Notification Letter.

The tenders will be submitted in a sealed envelope, containing the following information:

* Name and address of the tenderer: Development – Guarantee Fund of Brčko District BiH / Unit for Implementation of International Projects
* Title of the tender:3.2 Furniture and computer equipment - Equipping Business Entrepreneurial Centers and Incubators (BECI) in Brčko District and Loznica
* Reference number: 11-23 (NESESER)
* The words: ‘’Not to be opened before the tender opening session’’ and ‘’*Ne otvarati pre sastanka za otvaranje ponuda*’’

The tenders will be submitted in person, by post or courier service to the following address:

*Development – Guarantee Fund of Brčko District BiH / Unit for Implementation of International Projects*

*Cvijete Zuzorić bb, 76120 Brčko*

*n/r Indira Muharemović, Evaluation Committee Secretary.*

The tenderers are reminded that in order to be eligible the tenders need to be received by the Contracting Authority by the deadline indicated above.

1. **TECHNICAL INFORMATION**

The tenderers are required to provide supplies as indicated below. In the tenderer’s technical offer, the tenderers might indicate more details on the deliveries, including brand names if applicable, referring back to the below table.

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| No. | Number of items | Supplies  - Title of item | Minimum Technical Specification |
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| 1 | **1** | Self-standing SMART TV with permanent access to the internet | Size: 85", 4:3, aspect ratio. The system has an integrated operating system that allows intuitive finger and / or hand movements within the SMART Notebook program. Bracket include - DIRECT LED 4K Ultra HD 50" IPS • 100 Hz • SMART TV webOS ThinQ AI • Active HDR • QC processor • DTS Vitrual X • DVB-T2/C/S2 • Magic remote-3 year warranty and service provided. |
| 2 | **10** | Laptops with monitors of 21" minimum | Display – Minimum 15.6" - Full HD, Processor – Processor 5200 points or better, Memory – Minimum 8 GB DDR4, Hard Drive – Minimum 256 GB SSD, Graphics card – Integrated with a minimum of 1GB, Operating System – Licensed Windows 10 Pro OS, Ports – Minimum 1 HDMI, USB type - C minimum 1, USB 3.0 minimum 2, Audio / Mic Combo Jack, LAN – Yes / Bluetooth – Yes / WiFi – Yes, Optics – No / Audio – Yes, stereo speakers / Camera – Yes, Weight – Maximum 2.5 kg / Color – not relevant, Warranty – Minimum 24 months, Laptop bag 15.6 ", Wireless keyboard and mouse and Headphones with microphone and Suitable laptop cooler / stand. The laptops should include monitor of Minimum 21", panel resolution 1920x1080, connectivity HDMI, D-SUB (VGA) and Audio output. |
| 3 | **10** | All in one device | Multi-Function (Black and White) Mono Laser Printer with functions for Print (minimum Print Speed and Resolution 30ppm), Scan (minimum Scan Speed 15 ppm, resolution of minimum 1200 x 1200dpi – A4), Copy (minimum resolution 600 x 600 dpi) and Fax. Paper information: size A4, A5, B5, A6, input capacity minimum 250-sheet input tray, with ADFm of minimum 30 sheets. Minimum 2.5”-in LCD touch screen (color graphics), USB and LAN connectivity, with minimum one toner provided per each device. 1-year warranty minimum to be provided and installation CD. |
| 4 | **1** | Printers / scanner - A3 | Business multifunctional A3 Color laser device with stand, Minimum basic functions: print, copy and scan, Printing technology: color laser, Memory: Minimum 4 GB RAM, HDD 250 GB, Print Speed (Black / White / Color): Minimum 20 ppm, Connectivity: Minimum 1x USB for direct printing, network printing and WiFi connectivity, Function display: Touch color (minimum 6,9”), Automatic two – sided printing – YES, ADF (Auto Feeder) – YES, Paper capacity: minimum 1000 sheets with minimum 100 sheet feeder, including set of toners capacity: black minimum 20,000 pages, color minimum 10,000 pages. Warranty minimum – 12 months and A5 meter USB cable is required with the device. |
| 5 | **1** | Multifunctional 3D printer | Minimum 4K Resolution: 3840 x 2160 ultra-high-definition printing at 35µm XY resolution with 722 PPI, minimum 6.1", Printing area: , Monochrome LCD Screen: , Solid Supports Remote File, Transmissions: Connects to router directly via the ethernet, allowing to send over files remotely and start printing immediately, professional 3D slicing software that empowers designers to work efficiently by providing automatic error detection and printing multi-floor structures to maximize print output. |
| 6 | **1** | *Manuals of instructions in one of the BHS languages* |  |

**The bidder is obliged to deliver, install and start the equipment, demonstrating the features to its users and present in their bid support to using equipment.**

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| **NOT TO BE FILED IN BEFORE CONTRACT SIGNING**  **NOT TO BE SUBMITTED WITHIN THE OFFER!!!** |

**FORMAT OF THE CONTRACT BETWEEN THE CONTRACTOR AND THE CONTRACTING AUTHORITY**

**Publication ref: 11-23**

**Contract title:** 3.2 Furniture and computer equipment - Equipping Business Entrepreneurial Centers and Incubators (BECI) in Brčko District and Loznica

**Concluded between:**

<Title>

<Address of the contracting authority>

(Contracting Authority)

AND

<Title>

<Address of the contractor>

Official registration number/ VAT number>[[1]](#footnote-1)

(Contractor)

**Article 1: Subject of the contract**

The subject of the contract is the supplies as indicated in the contractor’s offer – ‘’Part B: Format of offer to be provided by the tenderer’’.

**Article 2: Contract value**

The total contract value for implementation of delivery of supplies indicated in the Article 1 is: <XXX EUR/National currency>[[2]](#footnote-2).

**Article 3: Contracting documents**

The documents which form the part of this contract are (by the order of precedence):

* Contract agreement
* Contractor’s offer as provided in the tendering phase – ‘’Part B: Format of offer to be provided by the tenderer’’
* Any other supporting documentation if applicable (\* - in case of asking for registration of company or other information)

For any issues not defined in this contract agreement the rules of General conditions will be applied

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| c4e | Draft contract : General conditions (Annex I) |  |

<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG> PRAG 2021.0

**Article 4: Deliveries and payments**

The contractor will deliver without reservation the supplies indicated in the contractor’s offer ‘’Part B: Format of offer to be provided by the tenderer’’. The deliveries will be implemented within the indicated dates.

The Contracting Authority will pay to the contractor the supplies in the amount indicated in the Article 2 of this contract document.

In case the contract is concluded in EURO, and payments are made in national currencies, applicable exchange rate must be InforEuro exchange rate for the month of the issuing of invoice or pre-invoice in case of VAT exemption.

**The payments will be issued after the delivery to the location in primary school Prutače.**

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| **Day/Month** |  | **<EUR / BAM >** |
| < Day/Month> | Balance final payment | < 100 % of the contract value / Absolute amount> |
|  | **Total** | <Total contract value> |

**Article 5: Duration of the contract**

The duration of the contract is 30 days/months.

Commencement date is <dd/mm/yyyy>

**Article 6: Resolving of disputes**

Any disputes arising out of or relating to this Contract which cannot be settled otherwise shall be referred to the exclusive jurisdiction of Brčko Court in accordance with the national legislation of the state of the Contracting Authority.

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| **For the Contractor** | | **For the Contracting Authority** | |
| Name: |  | Name: |  |
| Title: |  | Title: |  |
| Signature: |  | Signature: |  |
| Date: |  | Date: |  |

1. Where applicable. For individuals, mention their ID card or passport or equivalent document - number [↑](#footnote-ref-1)
2. In accordance with the Law on ratification of Framework agreement between the Government of Republic of Serbia and the Commission of the European Communities on the rules for co-operation concerning EC financial assistance to Montenegro in the framework of the implementation of the assistance under the Instrument for pre-accession assistance (IPA), Community financed contracts for services, supplies or works carried out by contractors registered in Republic of Serbia or Montenegro shall be exempted from VAT for services rendered, goods supplied and/or works executed by them under EC contracts. [↑](#footnote-ref-2)